



Nominations Task Group Policy

Responsibility

The Nomination Task Group shall seek out and identify qualified candidates for the Pennsylvania School Librarians Association election slate. This group will solicit potential candidates from many sources—Committee Co-chairs, the Board, individuals, etc. and encourage them to complete the Nomination form. Upon reviewing the results of the Nominations form, a slate will be developed that is a good balance (geographic, teaching level, and PSLA experience) to enhance and further the PSLA organization. Qualified candidates must meet criteria in accordance with requirements outlined in the Pennsylvania School Librarians Association Constitution and Bylaws and any other policies or procedures that guide nominations and elections.

Membership

The Nomination Task Group shall be composed of five (5) members.

Nomination Task Group members shall be comprised of:

- Operations Committee Chair(s)
- Immediate Past President
- Standing Committee Co-Chair (Awards, Communications, or Teaching and Learning) on a rotating basis by committee.
- PSLA Member-at-Large

PSLA Board of Directors and Officers are not eligible to serve on the Nominations Task Group, except the Immediate Past President. The task group will be chaired by the Operations Co-Chairs. Nomination Task Group members (Immediate Past President, Committee Co-Chair and Member-at-Large) will serve a one-year term. A member of the Nominations Task Group may not be chosen as a candidate for the election slate while serving on the task group.

The Member-at-Large must be an active PSLA member to serve on the Nomination Task Group. The Member-at-Large cannot serve more than once in a four-year span (i.e. there must be three years between

each service). The Member-at-Large will be selected through a solicitation of interest to the general membership and/or selected by active membership in a committee, with preference given to affiliate members.

Selection for Member-at-Large for Nominations Task Group

Qualifications:

- A member-at-large must be an active member of PSLA
- Suitable candidates would be active in the committees in PSLA or active in a PSLA Affiliate.

Specific Responsibilities:

- Abide by the PSLA's Constitution, Bylaws and committee policies
- Agree and sign the Conflict of Interest Policy
- Participate in all Nominations Task Group Meetings

Method of selecting a member-at-large for the Nomination Task Group:

- All candidates meeting the above qualifications will be put into a lot and one will be chosen at random.

Vacancies in the Nomination Task Group shall be filled with a member from the same category.

Term of Service

The work of the Nomination Task Group begins July 1 and will conclude at the end of the annual election.

Election Ballot

Lot rather than alphabetical listing shall determine positions on the ballot for the annual election of the Board of Directors of the Association

If necessary, the Nomination Task Group may appoint an ad hoc committee to verify the ballots.

Ballots with two votes for the same person will be disqualified.

Election results will be archived in the Operations drive for one fiscal year from the time the officers and directors take office.

Reporting

The Nomination Task Group shall report the election results to the President and to the candidates on the ballot. The results will be announced to the general membership per the bylaws.

(Adopted, Board of Directors, January 5, 2019 Amended January 13, 2019 [Leadership Development Policy]; July 21, 2020)