



Administrative Policies

BOARD OF DIRECTORS ORGANIZATIONAL CHART

In addition to the responsibilities assigned in the Constitution and Bylaws, each Board Member will serve as the liaison for assigned committees. The Director will be responsible for the following:

1. Present any proposal from the committee to the Board.
2. Review any publication of the committee.
3. Serve as liaison between the committee chair and the Board.
4. Monitor that charges are being addressed by the committee in a timely fashion.
5. Serve in advisory capacity to the committee in order to provide background on projects requested by the Board.

Assignments for Board Members A, B, C, and D and additional assignments to the officers will be made at the Annual Conference prior to taking office on July 1st. The President may change assignments as necessary or expedient.

The following assignments for officers are roles assigned by the Bylaws of the Association.

PRESIDENT:	Summit and Leadership Conferences
PRESIDENT-ELECT	
VICE PRESIDENT:	Conference
SECRETARY:	Membership
TREASURER:	Budget and Finance
IMMEDIATE PAST PRESIDENT:	Constitution and Bylaws

(Adopted, Board of Directors Meeting, February 4, 1996)

(Amended, Board of Directors, April 30, 2015)

(Amended, Board of Directors, January 14, 2017)